

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT, RISK AND SCRUTINY COMMITTEE - TUESDAY, 13 DECEMBER 2022

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
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| 1.1 | <u>Notification of Urgent Business</u> | <u>The Committee resolved:</u> There were no items of urgent business. | | |
| 2.1 | <u>Members are requested to determine that any exempt business be considered with the Press and Public excluded</u> | <u>The Committee resolved:</u> There were no items of exempt business. | | |
| 3.1 | <u>Declaration of interest or Transparency Statements</u> | <u>The Committee resolved:</u> Councillor Ali advised that he had a connection in relation to agenda item 9.1 (ALEO Assurance Hub) due to his appointment as a Director of Aberdeen Heat and Power, having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting for the item. | Governance | K Finch |
| 4.1 | <u>Deputation Requests</u> | <u>The Committee resolved:</u> There were no deputation requests. | | |
| 5.1 | <u>Minute of Previous Meeting of 27 September 2022</u> | <u>The Committee resolved:</u> to approve the minute as a correct record. | Governance | K Finch |
| 6.1 | <u>Committee Business Planner</u> | <u>The Committee resolved:</u> | | |

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| | | (i) to note that items 11 (External Audit Report for Charity Accounts) and 12 (Audited Annual Accounts for those Charities where the Council is the sole Trustee) would be presented to the February meeting of this Committee; and (ii) to otherwise note the content of the Committee Business Planner. | Governance | K Finch |
| 7.1 | <u>Notice of Motion</u> | <u>The Committee resolved:</u> There were no notices of motion. | | |
| 8.1 | <u>Referrals from Council, Committees or Sub Committees</u> | <u>The Committee resolved:</u> There were no referrals. | | |
| 9.1 | <u>ALEO Assurance Hub</u> | <u>The Committee resolved:</u> (i) to note the level of assurance provided by each ALEO on governance arrangements, risk management and financial management; (ii) to note that the report incorporated Hub officers' initial levels of assurance of the governance arrangements, risk management and financial management of bp Aberdeen Hydrogen Energy Limited; and (iii) to note that the Assurance Hub officers and ALEO Service Leads would discuss any outstanding issues specified in the appendices and identified at the Audit, Risk and Scrutiny Committee with ALEO representatives, with a view to further improving the assessment ratings at the next Hub meeting. | Governance | V Cuthbert R McKean |

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| 9.2 | <u>External Audit Report</u> | <u>The Committee resolved:</u> This item was withdrawn. | | |
| 9.3 | <u>Audited Annual Accounts for those registered charities where the Council is the sole trustee - RES/22/260</u> | <u>The Committee resolved:</u> This item was withdrawn. | | |
| 9.4 | <u>Annual Accounts 2022-23 - Key Dates and Actions - RES/22/261</u> | <u>The Committee resolved:</u> to note the information in relation to the 2022/23 annual accounts process contained within the report. | Finance | L Fullerton |
| 9.5 | <u>Use of Investigatory Powers Quarterly Report - COM/22/258</u> | <u>The Committee resolved:</u> (i) in relation to a question regarding the outcome of the interactive poll issued in December 2022, to note that the Interim Chief Officer – Governance would circulate a response by email; and (ii) to note the update within the report in respect of the Council's use of investigatory powers during Quarter 3 of the current year. | Governance | J Lawson J Anderson |
| 9.6 | <u>Scottish Public Services Ombudsman Decisions, Inspector of Crematoria Complaint Decisions - CUS/22/259</u> | <u>The Committee resolved:</u> to note the content of the report. | Customer Experience | L McKenzie |
| 9.7 | <u>Inspection Report of Aberdeen Crematorium by the Senior Inspector of Burial, Cremation and Funeral Directors - OPE/22/256</u> | <u>The Committee resolved:</u> (i) to thank officers for their work in this area specifically during the covid pandemic; (ii) to note that for future reports, consideration is given as to how some of the information is presented due to the sensitive nature of it; and (iii) to note the inspection report. | Operations and Protective Services | M Reilly S Shaw G Keith |

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| 9.8 | <u>Internal Audit Update Report - IA/22/006</u> | The Committee resolved: (i) to note the progress of the Internal Audit Plan; and (ii) to note the progress that management had made with implementing recommendations agreed in Internal Audit reports. | Internal Audit | J Dale |
| 9.9 | <u>Transformational Programme - IJB - IA/AC2211</u> | The Committee resolved: to endorse the recommendations for improvement as agreed by the relevant Function. | Internal Audit H&SCP | J Dale S Macleod F Bell P Mitchell A Macleod |
| 9.10 | <u>Commissioning - IA/AC2205</u> | The Committee resolved: to endorse the recommendations for improvement as agreed by the relevant Function. | Internal Audit Data and Insights | J Dale M Murchie |
| 9.11 | <u>Attendance Management - IA/AC2216</u> | The Committee resolved: to note the content of the report. | Internal Audit People & Organisational Development | J Dale I Newcombe |
| 9.12 | <u>Children with Disabilities - IA/AC2206</u> | The Committee resolved: to endorse the recommendations for improvement as agreed by the relevant Function. | Internal Audit Integrated Children's & Family Services | J Dale G Simpson A McAlpine |
| 9.13 | <u>Corporate Health and Safety - IA/AC2304</u> | The Committee resolved: to endorse the recommendations for improvement as agreed by the relevant Function. | Internal Audit Governance | J Dale V Cuthbert C Leaver |

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If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 522723 or email kfinch@aberdeencity.gov.uk